

Utah Department of Transportation Guidelines for Filming on State Roads

Proposed Date: November 4, 2003

Approved Date: _____

Purpose

Utah Department of Transportation (UDOT), in conjunction with the Utah Film Commission, has prepared these guidelines as a reference for obtaining permits for using the state road right of way for commercial film and television (drama, series, feature film etc.) productions. This guide should be used with the generic film/photography UDOT Application for Filming so all required information is included in the application. This guide and application are for UDOT approval only. Other government entities that you are working within may have supplementary documentation that should be completed before filming in their jurisdictions. Access to any site is ultimately at the discretion of the site owner.

Authority

ALL filming crews will be responsible for adhering to UDOT Regulations for The Accommodation of Utilities on Federal Aid and Non Federal-Aid Highway Right of Way, Regulations for the Control and Protection of State Highway Rights of Way, Standard Specifications for Road and Bridge Construction, Specifications for Excavation of State Highways, State Occupational Safety and Health Laws, Manual on Uniform Traffic Control Devices, Instructions to Flaggers, and any special limitations set forth.

Introduction

These guidelines have been prepared to provide members of the media with information about

arrangements and regulations governing broadcast, print and film media filming on UDOT roads.

There will be a \$20.00 permit fee applicable to commercial film and television such as drama, series and feature film productions. Permits can be obtained from the UDOT Region Permits Officer before filming on state roads.

Criteria

Crews that will NOT BE REQUIRED to obtain a UDOT Filming Permit are:

Crews behind the curb and gutter, not staging or parking on the right-of-way.

Crews that will BE REQUIRED to obtain a UDOT Filming Permit in advance are:

When filming or photographic activity may result in interruption of traffic or interference on a public thoroughfare.

Any request for modifications to facilities in the right-of-way.

Requirements

Public Liability Insurance

To work within the UDOT right-of-way you must be covered by Public Liability Insurance with UDOT named as additionally insured. UDOT is responsible for ensuring that media have adequate PLI coverage. A one million dollars (\$1,000,000) liability limit will be required with two million dollars (\$2,000,000) liability limit is recommended for larger, more high risk productions. The activity of the filming crews should not pose a risk to the general public or the staff or property of UDOT.

Access to private property

If the filming is to take place on private property, the media is responsible for obtaining the cooperation of the business owners, or residents of adjacent properties. The media is responsible for working out any conflicts or negative financial impacts.

Other Authorities

Where the activity is not solely restricted to the property managed by the UDOT, or has implications for adjoining property or public space, the applicant may be required to obtain approvals from other agencies.

The American Disability Act states that "All accesses, ramps, parking stalls, etc. which are authorized or duly marked for use of handicapped persons, shall remain open and accessible."

Light Rail Trains Any filming on streets with tracks for Light Rail Trains, or any production within 30' of the tracks must contact UTA Light Rail Trax Access Coordinator at cell phone 801-668-0564. The media must also contact UTA Light Rail Trax Schedules at 801-352-6789, or cell 801-668-0562. It is advisable to avoid locations in the areas of Trax Trains or rails. *Note: Light Rail Schedule or its needs will take precedence over any activity, event, filming project, etc.*

Peak Hour Traffic Filming will be restricted so traffic will not be interfered with during the hours of 6:00 A.M. to 9:00 A.M., and again from 4:00 P.M. to 6:00 P.M. City or county noise ordinances may be in effect between the hours of 9:00 P.M. and 7:00 A.M., obtain clearances from the local jurisdiction you are working within. Consideration is also given for the noon to 1:00 P.M. hours during the workweek.

Towing Shots UDOT requires that for towing shots, Uniformed Police Officers, or the UDOT Incident Management Team and follow during the filming.